

MEETING NOTICE
TOWN OF ANDOVER

TOWN CLERK'S STAMP

BOARD/
COMMITTEE NAME: Andover Contributory Retirement Board

RECEIVED
TOWN CLERK'S OFFICE

DATE: Thursday, September 26, 2013

TIME OF MEETING: 8:00 AM

2013 SEP 19 A 11: 56

LOCATION: Town Offices, 3rd flr, conference room A

TOWN OF ANDOVER, MASS

36 Bartlet Street, Andover, MA 01810

SIGNATURE: James A. Cuticchia
CHAIRMAN/SECRETARY

DATE: September 19, 2013

AGENDA

1. Acceptance of Minutes
2. Monthly Payroll
3. Salaries & Stipends paid
4. Monthly Expenses
5. Monthly Receipts
6. Transfers: Out: Christopher Ryan (retro), Erin Bateson, Kayelane James, Colleen Mulcahy
7. Deaths: Mary Lewis, Paul Madden, Elizabeth Crowley
8. Retirement Allowance calculations: Martha McCarthy, Christine St Jean, Paul McCarthy
Approved by PERAC: Brian Pattullo
9. PRIT - statement 08/31/2013, Brd to transfer up to \$750,000 from PRIT fund for October operating
10. Member Issues: Dennis Sullivan, ADR, Maria Maggio, 12(2)(d), Regular Compensation
11. Other business: PERAC ltr dated 09/06/13, PERAC memo 23/2013, PERAC email dated 09/06/13
IBM article, Retirement News newsletter
12. 3(8)(c) bill from Methuen (paid \$55,991.81, owes \$19,417.95), demand ltr sent
13. PERAC Emerging Issues forum, Investment Return history, Future of Long term expected pension returns
14. Retirement Office Staff: W/C insurance for staff, approval of conversion of 5 sick days to vacation
15. 2013 Retirement Board Election - to be canceled (only one person submitted nomination papers)
16. New Retirement Board member - due to pending retirement of Town Accountant
17. OPEB Recommendations from Town Manager
18. Actuarial services RFP for 01/01/2014 valuation
19. Cash books & Bank Reconciliation - July 2013, Bank reconciliation August 2013
20. Cash balance
21. Next meeting date: October 24, 2013 8:00 AM
22. Adjourn